



All Students:

- Please note that exam lengths stated on the timetable do not include reading time or time taken to collect papers (up to 20 minutes for large candidatures).
- If you have 2 examinations in one day, you may use the library for private study between exams. However, it must be silent, private study. If you wish to study with another student, you will need to make an arrangement with the library staff (such as booking a study room).
- If you are absent owing to illness, a doctor's certificate must be emailed to the Director of Studies with details of the exam missed, and if feasible an alternative time for the missed examination will be organised.
- In the event of an absence due to isolation requirements such as those of Covid-19, a doctor's certificate or a letter from an appropriate health professional that details the dates of required isolation will be required.
- If you arrive late for an examination, you will not be given additional time to complete the examination.
- If you are absent from an examination for a reason other than illness/misadventure (eg: misreading the timetable, sleeping in, etc), you must contact the Director of Studies as soon as possible; the examination should be rescheduled to the next available session but you will be penalised 30% of the marks awarded for the examination.
- **For all Illness/Misadventure issues, please consult the assessment policy and also contact the Director of Studies icollett@kws.nsw.edu.au.**

Day Students:

- When no examination is scheduled for you, studying at home is permissible (if your parents are happy with this arrangement). Otherwise, you may use the library for private study. However, it must be silent, private study. If you wish to study with another student you will need to make an arrangement with the library staff (such as booking a study room).

Boarders:

- When no examination is scheduled for you, you should return to the boarding house. If you wish to study in the library or meet with a teacher, you must get permission from your Head of House.
- Appropriate arrangements will be made so that your lunch is organised each day either to have at the boarding house or at school (if you have 2 exams that day). Please speak to your Head of House if you have any questions.

A reminder of some important exam rules

- Clear pencil cases only with no markings – a clear zip lock bag is best
- No phones in the exam room (not even in your pocket) – severe penalties apply
- Water bottles must be clear with no labels and must only contain water
- No whiteout
- No food
- No anoraks – blazers only
- Boys must be clean shaven

Bus Details

- 12:30pm Wolaroi – PLC – Wolaroi
- At the conclusion of each exam: Wolaroi - PLC

Bus enquiries or requests should be made to Mr Yeo.

The duty driver may be able to assist with additional bus runs if required.