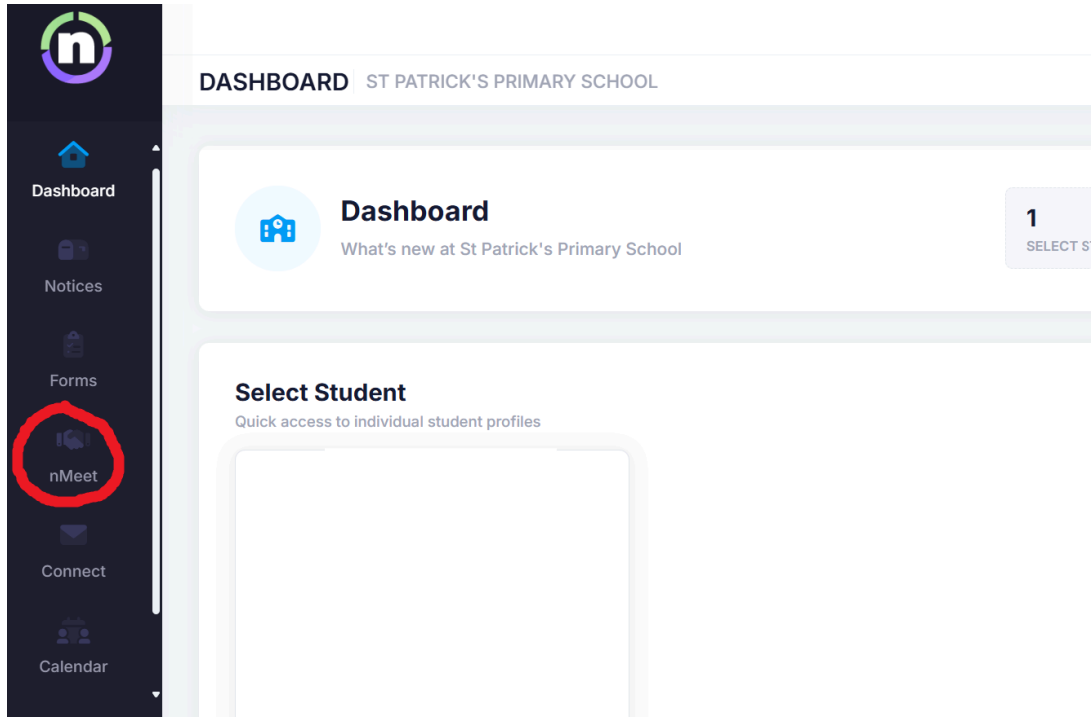


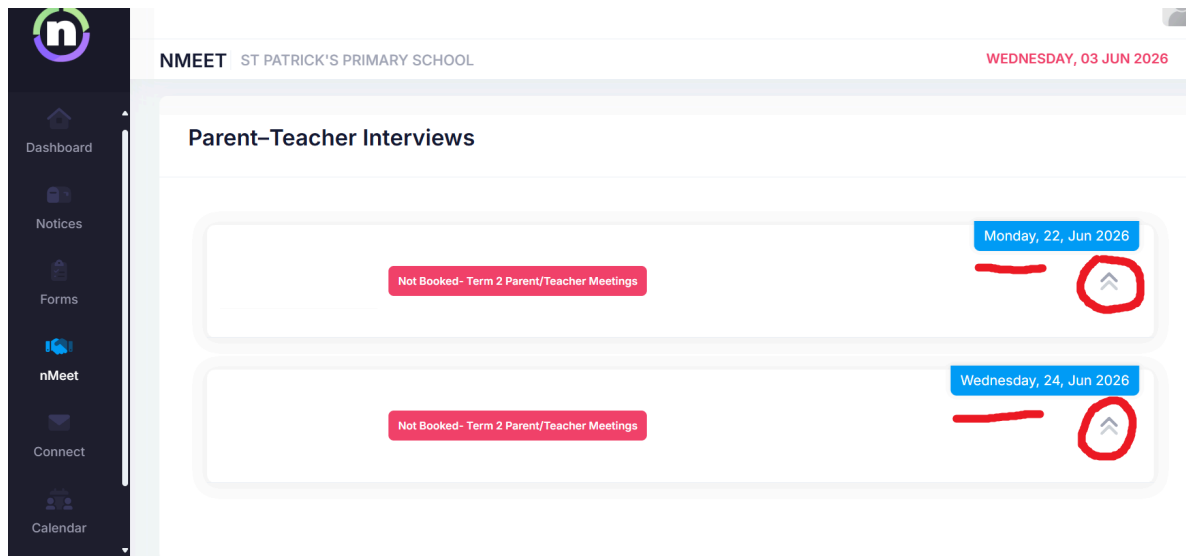
nMeet Computer Booking Instructions

If using a desktop computer follow the instructions below on how to use nMeet to make a booking for the upcoming Parent Teacher Interviews in week 10.

On the left hand side of the Dashboard, click on nMeet.



You will see 2 options to make a booking PER child (Monday 22nd June or Wednesday 24th June.) Click on the 2 up arrows.



Then click on Manage Appointments.

The screenshot shows the NMEET interface for ST PATRICK'S PRIMARY SCHOOL on Wednesday, 03 JUN 2026. The date is also shown as Monday, 22, Jun 2026. A red banner at the top indicates 'Not Booked- Term 2 Parent/Teacher Meetings'. The 'Appointment Details' section shows the following information:

- Title: Term 2 Parent/Teacher Meetings
- Teacher: [Redacted]
- Home Group: [Redacted]
- Code: [Redacted]
- Appointment Status: Not Booked

A 'Manage Appointment' button is circled in red in the top right corner of the details section.

Select a time below to book an interview appointment.

The screenshot shows the 'Available Appointment Times' section of the NMEET interface. A '+ Interview Dashboard' button is visible in the top right. The table below lists available appointment slots:

ID	START ^	END	STATUS	ACTIONS
65657	03:30 PM	03:40 PM	Available	Book Appointment
65658	03:40 PM	03:50 PM	Available	Book Appointment
65659	03:50 PM	04:00 PM	Available	Book Appointment
65660	04:00 PM	04:10 PM	Available	Book Appointment
65661	04:10 PM	04:20 PM	Available	Book Appointment

Please ensure to only book ONE appointment per child.