<u>Compass Information:</u> <u>Parent Student Teacher Conference Bookings</u>

How to Login:

****Please Note:** You need to use your **Family** username and password (*not your student's username and password*)**

- **Step 1.** Go to the Frankston High School website (<u>www.fhs.vic.edu.au</u>) and click the icon/link on the homepage 'Compass Login Click Here'
- Step 2. Enter the Family username and password
- **NOTE: If password forgotten or you are a first time user of Frankston High School Compass you are able to retrieve your username & password by using the steps below:
- **Step 3.** If you do not know your username or password click on (below Sign in) 'Can't access your account' Step 4. Click on 'I don't know my username' w it)? Step 5. You will be taken to 'Compass Login Help'. 3. 1: 2: What is your email add What is your mobile phone number If your email address is recorded against your account in Compass, we can send you a confirmation If your mobile phone number is recorded against your account in Compass, we can send you code that you can type in on the next page, to obtain access to Compass. confirmation code that you can type in on the next page, to obtain access to Compass I don't know my mobile phone number or my email address Continue Continue **264** -

Please contact the school's general office

To View Academic Reports:

- Step 1. Log into Compass (see above How to Login, steps 1-5 at top of page)
- **Step 2.** Below your child's name click 'View Academic Reports' to access your child's report.

Term 1 2019 Interim Reports will be available online 12.00pm Monday 1 April.

To Book Parent Student Teacher Conferences:

***Please Note: Parent Student Teacher Conferences will be Wednesday 1 May

- Bookings for Years 11-12 students open on 12.00pm Monday 1 April
- Bookings for Years 7-10 students open on 12.00pm Tuesday 2 April.
- **Step 1.** Log into Compass (see above steps 1-5 at top of page)
- **Step 2.** Once logged in you will see your 'Dashboard'. Hover your mouse over the 'Community' icon

↑ Ⅲ		
	Community	

View Academic Reports

Step 3. Select 'Conferences (formally PST)'

Conferences

Conference Cycles			
🕂 Add Cycle 🛛 📩 Exports 🔻			
Cycle Name			
Parent Student Teacher Conferences - Semester 1 2019 First Slot: Wednesday, May 1 2019 - 09:00 AM, Last Slot: Wednesday, May 1 2019 - 07:20 PM	My Bookings	Admin	×





Step 4. Follow the prompts



Technical Assistance

If you require any assistance or are unable to book conference times online using Compass, please call Frankston High School on 9783 7955.