



Launceston Christian School
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Application for Hire of BBQ Trailer

Name Drivers Licence Number

Organisation

Address

Telephone Mobile

Fax Email

Specify the day, date and time of trailer collection. Anticipated return day, date and time
...../...../.....am/pm/...../.....am/pm

Collection Arrangements

Return Arrangements

Application Checklist

- ☐ I have read and agree to the Conditions of Hire attached to this application
- ☐ I have signed attached Inspection Report
- ☐ I/We agree to pay the cleaning security fee nominated
- ☐ I/We agree to pay any additional charges required as a result of any damage or loss to the trailer whilst in my/our possession
- ☐ I/We agree to indemnify the School and all persons and bodies acting for and on behalf of the School against all liability, claims, actions, suits, damages, proceedings, costs and expenses whatsoever (including injury to persons and damage to or loss of property) for which I or the organisation I represent may be or become liable directly or indirectly arising out of the use of hired items during the period in this application.

Signature Date

Office use only

Hire charge (including GST) \$ plus \$50 cleaning security fee = \$ is to be paid prior to hire.

Any extension to the period will be charged at the base hire rate. Other charges as per Conditions of Hire.

Booking confirmed/...../..... by

FEES & CHARGES

Type of Hire	Rate	Tick ✓
BBQ Trailer Hire		
Base Hire Charge (24 - 48 hours)	\$100 + GST	
Bond		
Cleaning Security Fee		
A refundable cleaning security fee	\$50	
Additional Charges		
Replacement and/or repair costs (D Shackles, Fire blanket) Details:		

Return details:

Returned by:

Day, date and time

...../...../.....am/pm

Identified additional charges:

Has anyone else towed the Trailer whilst in your possession?

Yes/No

If Yes, please provide details

Signature

CONDITIONS FOR HIRE OF BBQ TRAILER

Bookings

1. Tentative bookings will only be held for a period of 14 days.
2. Failure to pay hire fees in advance or the cleaning security fee will result in withdrawal of the hire agreement. Any payment which is dishonoured or rejected by a financial institution shall also result in withdrawal of the agreement.
3. No booking will be accepted from any person under the age of 18 years.
4. No bookings will be accepted more than 12 months in advance.
5. The hire fee and cleaning security fee are payable upon confirmation of booking.
6. The HIRER will forfeit the hire fee, where there has been a failure to notify of hire cancellation, or the HIRER is a no show.
7. Gas bottles are not included.

Collection and Return

8. Collection - as per arrangements detailed on hire form.
9. Return - as per arrangements detailed on hire form

Duration

10. The HIRER is required to keep their use of the trailer within the time applied for and approved.
11. The HIRER shall not make the Trailer accessible to another organisation, group or individual without the prior written consent of the School Business Manager.
12. The HIRER is responsible for any infringement notices issued by Tasmania Police for the Trailer throughout the duration of the hire.

Safety and Instructions

13. Connection of Trailer to vehicle is the responsibility of the HIRER.
14. Trailer Set Up, including lighting of BBQ's, and Pack Up Instructions are kept in the tool box located on the Trailer.
15. Connection of Gas bottles is the responsibility of the HIRER.

Cleaning

16. It is expected that the HIRER will return the Trailer in the same clean condition as it was in when collected. All BBQ plates are to be cleaned, fat drip cups emptied and cleaned, and surfaces wiped to remove any spilt or splattered foodstuff or excessive dirt. The HIRER will forfeit the full cost of their cleaning security fee should additional cleaning or removal of foodstuff or excessive dirt be required.

Completion of hire

17. The cleaning security fee shall be refunded within 14 days of the period of hire, subject to inspection by the School.
18. The HIRER will ensure that proper care is taken of the Trailer whilst in their possession. Any damage or loss sustained to the trailer, including equipment on the trailer will be made good to a standard required by the School. The cost of any repair shall be deducted from the cleaning security fee if applicable, and if this is being held to recover cleaning costs or is insufficient, a tax invoice payable within 14 days shall be raised by the School.

Breach of conditions

19. A breach to one or more of these conditions may lead to withdrawal of any approval to hire which may have been granted to any person, group or member of the HIRER.