

# Bring Your Own Device (BYOD) Minimum Requirements and Checklist



UPWEY HIGH SCHOOL

## Summary – What You Need To Do

1. Have a device which meets or exceeds the minimum requirements.
2. Prepare the device for use at school and sign the **BYOD Usage Agreement**.  
See '*Preparing the device*' for details.
3. Ensure your child brings the device to school fully charged every day, and follows the **BYOD Usage Agreement**.

## I. Minimum Requirements

Please check your device and make sure it meets the minimum requirements.

### The device must:

- have a battery life of at least 5 hours (No charging available at school)

### Laptop

- have a screen size of at least 11.6" (diagonally)
- run Windows 7/8/8.1/10 or Apple OSX 10.8+

### Tablet

- have a screen size of at least 10" (diagonally)
- run IOS 7.x+ or Android 5.x+ or Full versions of Windows not Windows RT

The device must also be able to access wireless networks

### Recommendations

- Devices must be protected by a robust outer case or carry bag.
- External Bluetooth keyboard or mouse for Tablets

If you have any queries regards these requirements please contact UHS IT for more information.

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## 2. Preparing the Device

1. Remove any software (e.g. games) or other media (Movies and TV shows) which might distract your son/daughter.
2. Ensure the device has up-to-date anti-virus software.
  - For Windows 7, 8 and 10 Microsoft Security Essentials (FREE) or better.  
<http://windows.microsoft.com/en-au/windows/security-essentials-download>
  - For OSX 10.x Avira Free Antivirus or better.  
<https://www.avira.com/en/free-antivirus-mac>
3. Ensure the device has a word processor (e.g. Microsoft Word) installed. This can be obtained from an Office 365 Account which is available to all Upwey High School students.
4. Ensure the device is functioning correctly, and your son/daughter is comfortable using it.
5. Label the device with your child's name.
  - It's usually best to put an identification sticker below the keyboard, and another on the outside of the lid.
  - A sticker will also be offered to your child during the Configuration Session.
6. Sign the '**BYOD Usage Agreement**' (parent/carer and student must both sign). The student should bring this signed agreement to their Configuration Session. They will not be able to connect to the school's network until this form is submitted.
7. Take the device to the IT Office for Configuration (*the installation of a certificate which will allow access to the school's network*).

**Note:** Anti-Virus definitions and Operating System updates must be applied or be within a month from date of configuration to Upwey High Schools WiFi network.

## 3. Charging and Updates

Please ensure the device is fully charged before each school day. Charging facilities are only available in the Later Years Centre due to OH&S concerns.

Also please apply updates to Operating systems and Anti-Virus programs regularly.